

DEVI AHILYA VISHWAVIDHALAYA, INDORE Institute of Engineering & Technology

Date												

To,
The Director
IET-DAVV,
Indore

Subject: Request for Half / Full Day Casual / Optional / Earn Leave.

Sir,

I shall not be able to attend my duties form date _______ to ______ kindly sanction me ______ day (s) leave, on account of _______

Thanking you,

Signature ______

Designation _____



DEVI AHILYA VISHWAVIDHALAYA, INDORE Institute of Engineering & Technology

केरते यो यः प्रचारिति			Date
To,			
The Director,			
IET-DAVV,			
Indore			
Subject: Request for Half /	Full Day Casual / Optional / Ea	arn Leave.	
Sir,			
I shall not be able to attend m	ny duties form date	to	kindly sanctio
me day (s) leave, on acco	unt of		
Thanking you,			
Signature		-	
Name		_	
Designation		-	